## Curators' Distinguished Professor and Curators' Distinguished Teaching Professor Timeline 2024

| Date             | Responsible<br>Individual or<br>Committee | Tasks                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------|-------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| October<br>2023  | Provost Office                            | <ul> <li>Formal call for nominations will be sent out by the Provost</li> <li>Nomination may be via self-nomination, by a colleague or by the chair of the department. The nomination must be endorsed by either the department chair or the department promotion and tenure committee if the nominator is not the chair.</li> <li>There is no limitation on the number of nominations from a department or individual nominator.</li> </ul> |
| February<br>2024 | Provost                                   | The Provost will appoint the review committees.                                                                                                                                                                                                                                                                                                                                                                                              |
| March 1          | Nominator                                 | A nomination packet shall be submitted for each nomination. This shall be forwarded by the nominator electronically to <a href="mailto:facultyaffairs@mst.edu">facultyaffairs@mst.edu</a> .                                                                                                                                                                                                                                                  |
| June 3           | CDP Committee                             | The committee completes their review and forwards their decision to <a href="mailto:facultyaffairs@mst.edu">facultyaffairs@mst.edu</a> .                                                                                                                                                                                                                                                                                                     |
| June 21          | Provost                                   | Provost shares decision with Chancellor                                                                                                                                                                                                                                                                                                                                                                                                      |
| July 10          | Chancellor                                | Finishes review                                                                                                                                                                                                                                                                                                                                                                                                                              |
| July 12          | Provost Office                            | Submits nomination packet to system                                                                                                                                                                                                                                                                                                                                                                                                          |
| August           | UMAA                                      | Submits nomination to the Board of Curators                                                                                                                                                                                                                                                                                                                                                                                                  |
| September        | Board of Curators                         | Reviews nominations during closed session                                                                                                                                                                                                                                                                                                                                                                                                    |